Faculty Graduate School Subcommittee

Agenda

Meeting: Faculty Graduate School Subcommittee

Date and time: <enter details here>

Location (in person, online or hybrid): <enter details here>

Teams link (if applicable): <enter details here>

Papers: <insert link to central location of all relevant papers>

Circulation (members): Faculty Graduate School Committee members

In attendance: <enter details here>

# Introductory items

## Chair’s introduction (for note)

## Apologies (for note)

To note: apologies for absence.

## Minutes and actions from previous meeting (for approval)

To approve: the minutes of the previous meeting.

## Declarations of interest (for note)

To note: declared conflicts of interest arising from issues on the agenda.

# Updates

## Report from the Faculty Director of the Graduate School

## Report from CDT/DTP Programmes

## Report from the Doctoral Programme Directors

Verbal update that should include details of supervisory or late progression issues and any student experience updates as required

## Report from the Doctoral College Management Team

## Feedback from the Special Considerations Board

To consider the number of cases received, the potential underlying trends causing requests and possible student support that could be implemented

## Feedback from Students

To consider matters raised by and feedback from student representatives and to agree actions arising from: Staff-Student Liaison Committee minutes, student surveys (e.g. PRES/SUSU).

## Training and Development Update

Verbal update from the Faculty training and development lead

## Health and Safety Update

Verbal update from the Faculty training and development lead

## Equality, Diversity and Inclusion

Update from the Athena Swan committee, admissions processes, Faculty based initiatives

# For approval

## Periodic Review of Postgraduate Research Degree Provision

To receive periodic review reports and to consider the recommendations, requirements and commendations of the review panel.

## Annual Monitoring

## The Annual Reports on Research Degree Provision (to include provision delivered by CDTs/DTPs)

16.1 The Collaborative Provision Annual Reports for Research Degree Provision (where applicable)

16.2 The Commentary from the Faculty Director of the Graduate School

16.3 The Faculty Action Plan for Research Degree Provision

16.4 Review of the Faculty Action Plan for Research Degree Provision

16.5 Review of actions and deadlines and the local implementation of University and Faculty Education strategies

## Any other business

## Date of next meeting